



Ref : Cir 005/18

Jamhour, Jan. 19th, 2018

Enrollment for 2018-2019

1. The **ENROLLMENT** of New Students for the 2018-2019 academic year is between 8:00 am. & 1:00 pm at Hazmieh and Jamhour **from Wednesday 24th of January till Friday 23rd of March 2018.**
2. **ENROLLMENT: Former students** will be automatically enrolled for the coming academic year 2018-2019.
3. If you're planning to **withdraw your child** from Antonine Sisters School, please fill in the form (A) below and return it to the administration office **before Friday 23rd of February 2018.**

4. TRANSPORT SECTORS:

- Hazmieh, Baabda, Hadath, Kfarchima, Betchay, Bleibel, Bdedoun, Choueifat.
- Jamhour, Wadi Chahrour, Bsous, Ain El Remmaneh (Aley), Kmatieh, Souk El Gharb, Ain Ksour, Chemlan, Kayfoun, Ain Ounoub, Bsaba, Houmal, Chanay, Bayssour.
- Fayadieh, Louaizeh, Araya, Kehalé, Abadieh, Chouit, Aley, Bhamdoun, Ain ElJdideh, Mejdlaya, Btater, Sofar.
- Furn El Chebbak, Tahwita, Ain El Remmaneh, Badaro, Sodeco, Achrafieh.
- Chiah, Sfeir, Haret Hreik, Bourj El Barajneh, Ghobairy, Galerie Semaan, Jnah, Aéroport.
- Hamra, Ras El Nabeh, Msaitbeh, Mazraa, Tarik El Jdideh, Basta.
- Jisr El Bacha, Dekwaneh, Sin El Fil, Raouda, Sed El Baouchrieh, Jdeideh, Dora, Sabtieh, New Rawda, Fanar.
- Mkalles, Mansourieh, Kafra, Ain Saadeh.

N.B.: To avoid complications in the school's transportation service, the enrollment is done automatically for students who are already registered for the current academic year 2017-2018.
For new enrollment or cancelling of students in the transportation service for the 2018-2019 academic year, please fill in the form (B) on the back of the paper and return it **before Friday 23rd of February 2018.**

For the new students who will be taking the bus (2018-2019), the enrollment to & from the school is compulsory.

5. The **GARDERIE NOTRE DAME - Hazmieh** welcomes children 40 days old and older.

Schedule:

- **Regular:** Monday till Friday from 7:00 a.m. till 3:00 p.m. all working days for **500.000 LBP.**
- **Additional:** Monday till Friday from 7:00 a.m. till 5:00 p.m. all working days for **600.000 LBP.**

6. **"PRE-NURSERY" class at Jamhour:** welcomes children of **2 years old** during school hours for **500.000 LBP** per month.

The Administration

CANCELLATION OF ENROLLMENT 2018-2019 **

Family Code _____

** to return before Feb. 23, 2018

I, the undersigned, _____ am not willing to re-enroll my child / children for the academic year 2018-2019, at Antonine Sisters School Hazmieh / Jamhour.

First Name

Class

Date: / / 2018

Parents Signature



Notes:

1. To enroll, bring your child with you at the listed above dates between 8:00 a.m. & 1:00 p.m. at Hazmieh and Jamhour. The admission test will be scheduled during enrollment.

2. **Enrollment Fees: 500,000 LBP per student.** **Transportation enrollment fees: 100,000 LBP per student.**

3. **Required Documents for new students:**

- A photocopy of child's Identity Card (ID).
- Six passport size photos.
- A photocopy of child's vaccination certificate.
- A report Card of the previous year.
- School Attestation.**
- Official Exam Diploma for Grade 9 (Brevet)** or a copy of it for students passing from Grade 9 to Grade 10.

N.B: The documents e) and f) have to be **certified by the Ministry of Education**, and are **required before October 2018.**

4. **Admission Test:**

French Section: a- Saturday 14th of April 2018 (for Kindergarten classes) at Hazmieh.

b- Saturday 9th of June 2018 at 8:30 a.m.: for "EB1 → EB6" classes at Hazmieh

& for Gr.7 / EB7 → Gr. 12 / S3 classes at Jamhour.

Trilingual Section: Interviews with the responsible will be done before the enrollment period at Jamhour.

N.B.: Enrollment fees are non-refundable.

ملاحظات

- معاملات التسجيل: يرجى الحضور الى المدرسة في الأيام المخصصة بين الساعة الثامنة صباحاً والواحدة ظهراً في الحازمية أو في الجمهور.

2- رسم التسجيل: 500.000 ل.ل. رسم التسجيل للنقلات: 100.000 ل.ل. للتلميذ الواحد.

3- **المستندات المطلوبة لتسجيل التلاميذ الجدد**

(1) صورة عن بطاقة الهوية أو إخراج القيد الإفرادي.

(2) صور شمسية عدد 6.

(3) السجل الصحي (التلقيح) أو أية شهادة صحية من الطبيب.

(4) دفتر العلامات.

(5) إفادة مدرسية.

(6) شهادة البريفيه (3^{ème}) الرسمية أو نسخة طبق الأصل عنها للتلامذة المسجلين في الصفوف الثانوية.

يجب تصديق المستنديين (5) و (6) من وزارة التربية وتأمينهما إلزامياً إلى المدرسة (بمهلة أقصاها 1 تشرين الأول 2018).

4- امتحان الدخول:

في الفرع الفرنسي: أ- السبت 14 نيسان 2018 لصفوف الحضانة في الحازمية. (يُحدّد الوقت عند التسجيل).

ب- السبت 9 حزيران 2018 الساعة الثامنة والنصف صباحاً: في الحازمية لصفوف الأول ← السادس أساسي

وفي الجمهور لصفوف السابع أساسي ← الثالث ثانوي.

في الفرع الانكليزي: تجري مقابلة التلامذة مع المديرية المسؤولة قبل التسجيل، في الجمهور (يرجى اصطحاب الأولاد).

في حال إلغاء تسجيل التلاميذ، لا يُردّ الرسم المدفوع مهما كان السبب.

P.S.: All this information in addition to the enrollment form (in .pdf format) can be found on the Internet site of the school: www.antonines-hazmieh.edu.lb

(B) SCHOOLS TRANSPORTATION SERVICE 2018-2019

Please choose one option and return the form filled in before the 23rd of February 2018, with the enrollment fees (100,000 LBP per student for new enrolled students only in the school's transportation service).

Family Code:

Father's first and last name:

I wish to **enroll** my child in the school's transportation service for the academic year **2018-2019.**

Name of the student	Grade	Name of the student	Grade
1.		3.	
2.		4.	

Full address: Region/City _____ Street _____

Building _____ Tel: _____

I wish to **cancel the enrollment** of my child in the school's transportation service for the year 2018-2019.



Date / / 2018

Parents' Signature