## **Collège Notre Dame** des Sœurs Antonines



Ref: Cir 034 /23

Hazmieh, Oct. 20, 2023

Dear Parents,

Given the occasional security fluctuations and concerns in Lebanon, and in anticipation of any emergencies, especially with the increasing worries, please be aware that we have not received any security information from official sources. All of our actions are precautionary measures and information sharing in an effort to maintain constant communication between the administration and the parents.

Following an emergency committee meeting at the school, we would like to inform you of the steps the administration will take in the event of any emergency:

## If we have to close the school before the usual dismissal time:

- a. If security conditions permit, school buses will operate as usual, with changes in the schedule to ensure public safety, as needed at the time.
- b. In the event of a deteriorating security situation and for the safety of your children, school buses will cease operation, and students will gather at safe points in the school's Hazmieh and Jamhour campuses, awaiting your arrival as soon as possible to pick up your children from the school's section administration or according to a detailed program that will be sent at that time.

You must personally pick them up or designate someone to do so after notifying the school's administration or section administration.

- In the event of an increasingly worse security situation and the issuance of a decision to close schools at the national level:
  - a. We will continue lessons according to the usual daily schedule but through the TEAMS (Online) application and the school's electronic agenda.
  - Note: Passwords have been distributed to all students. Please ensure that the application is working properly on smartphones and laptops to speed up the transition to distance learning when needed.

b. All books and copybooks must be taken, no personal items should be left at school. Students must only bring to school what they need for their daily schedule.

## **Contacting the school:**

Please contact the school **only** at the following numbers:

In Hazmieh: 05-453233 or 05-453234 (WhatsApp) or 03-600437

In Jamhour: 05-769027, 05-769028 or 03-698608

The administration will also disseminate information through its dedicated Antonines Hazmieh-*Jamhour application*, which should be installed on all your mobile phones.

Please activate the *login* service to receive all news related to your children and their classes.

## Student lists and database at the school:

Parents who have moved to a different address than the one registered in the school's records or have changed their landline or mobile phone numbers, even if temporarily, are requested to notify the school's administration to update its database. Tege N.D. des Sœurs Antonines

May God protect all of us.

The administration