



Ref : \_\_\_\_\_

## ENROLLMENT FORM

**Academic year 2025-2026**

Photo

In the class of \_\_\_\_\_

<b>Student</b> (as on ID/ passport)	(First)	(Middle)	(Last)	<input type="checkbox"/> Female <input type="checkbox"/> Male
Birth Date	___ / ___ / _____ (day/month/year)	Birth Place		

<b>Father</b>	Last Name	First Name	
Profession		Level of education	
E-mail address			
Work Address		Work Phone N°.	
Home Phone N°.		Cell Phone N°.	
School Graduate	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, graduation year _____	
Civil Status	<input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other _____		

<b>Mother</b>	Maiden Name	First Name	
Profession		Level of education	
E-mail address			
Work Address		Work Phone N°.	
Home Phone N°.		Cell Phone N°.	
Alumni	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, graduation year _____	
Civil Status	<input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other _____		

In case of divorce / separation, the child lives with which parent?	<input type="checkbox"/> Father <input type="checkbox"/> Mother
<b>First and Last Name</b> of the Legal Guardian (in case of parents' absence)	Cell Phone N°.

<b>Student Information</b>			
Religion		Sect	
Nationality 1		Nationality 2	
(depending on ID card)	N°.		Place
	District - Cada		Governorate
<b>Old student</b> (was previously at our school)	In class of	Academic year	
<b>Previous School</b>		Class	



Learning Languages			
<b>Home Address</b>	Street		Building/Floor
	City		District - Cada
	Governorate		Country
	Home Phone N°.		SMS/WhatsApp N°.
E-mail Address	Student Cell Phone N°.		
<b>Transportation</b>	<input type="checkbox"/> School Bus <input type="checkbox"/> provided by parents <input type="checkbox"/> Other _____		
<b>Siblings</b>	<u>Name</u>	<u>School</u>	<u>Class</u>
1.			
2.			
3.			
4.			
<b>Student's Health</b>			
Allergy	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>Specify</i>	
Chronic disease	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>Specify</i>	
Regular treatment	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>Specify</i>	
Special Needs Student	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>Specify</i>	
	<i>If yes, a medical and/or paramedical assessment must be presented at the time of registration</i>		
In Emergency case, contact (Who)	<i>(Name and phone number)</i>		
Additional Information			
<b>Why did you choose our school to enroll your child(ren) ? (You can check more than one choice)</b>			
<input type="checkbox"/> Reputation	<input type="checkbox"/> Teaching level	<input type="checkbox"/> Success rate in official exams	
<input type="checkbox"/> Languages	<input type="checkbox"/> Homologation	<input type="checkbox"/> IB	
<input type="checkbox"/> Affordable Tuitions	<input type="checkbox"/> Diversity of Activities		
<input type="checkbox"/> Neighborhood school	<input type="checkbox"/> Parents school (Alumni)	<input type="checkbox"/> Siblings already at school	
<input type="checkbox"/> Other reason	<i>Specify</i> _____		
<b>General Additional Information</b>			

Enrollment Date: \_\_\_ / \_\_\_ / 2025

Parents Signature \_\_\_\_\_

Administration Approval \_\_\_\_\_

Principal Signature \_\_\_\_\_



## Important Notes

- 1- Registration fees are non-refundable regardless of the reason for cancellation.
- 2- Parents are asked to comply with the enrollment period above. Any enrollment outside the dates indicated above must be upon appointment.
- 3- The child in KG1 should be 3 years old before January 31, 2026.
- 4- No new registrations in Grade 11 and 12.
- 5- The student's enrollment in the school is considered as:
  - an acknowledgement by his tutor of his acceptance of the identity of the school, its internal regulations posted on the school website
  - a commitment and confirmation from the parents to pay the school fees on the specified dates.

## Enrollment fees: (per student)

**Enrollment Fees: 100 \$**

## Required Documents for new students (to present upon enrollment):

- a) A newly issued birth certificate (issued within the last 3 months)
- b) Valid Passport photocopy + valid residency permit (for non-Lebanese children)
- c) Six passport-size photos.
- d) A photocopy of the child's vaccination certificate.
- e) Report Card of the previous class.
- f) **School Attestation of the previous class** (certified by the Ministry of Education).
- g) For students transferring from a school outside Lebanon: School attestation of the previous class certified by the Ministry of Education of the country of origin **and** the Ministry of Foreign Affairs and Emigrants in Lebanon.
- h) **Official Exam Diploma for Grade 9 (Brevet)** or a certified copy for students progressing to Grade 10.

**N.B: The documents f), g) and h) are mandatory, and have to be certified by the Ministry of Education, and are required before September 2025.**